



## London Fashion Week Safety Protocol February 2022

London Fashion Week (LFW) and associated events will take place between **17th and 22nd February 2022**. All productions on the LFW schedule and associated events will be required to adhere to the [Working Safely Guidance](#) in addition to the London Fashion Week safety protocol set out in this document.

This document:

1. Clarifies the roles and responsibilities of the British Fashion Council (BFC) in delivering London Fashion Week in line with the [Working Safely Guidance](#).
2. Sets out additional London Fashion Week safety protocol the BFC will be implementing and encouraging all event organisers on the London Fashion Week schedule to also include.

### 1. Requirements of the British Fashion Council

The BFC owns the LFW schedule and is responsible for allocating events and digital slots to individual designers and brands. As a pre-condition for securing a slot on the LFW schedule, all event organisers will be required to adhere to the protocol set out in this document as well as [Working Safely Guidance](#).

The BFC reserves the right to remove any event/production from the LFW schedule if their protocols do not align with [Working Safely Guidance](#) or if the BFC observes these are not being correctly implemented during events.

## Communication Plan

The BFC has responsibility for overall communications to attendees and event organisers across London Fashion Week. The BFC will use a communications strategy to brands, production agencies, model agencies, attendees and PR agencies to ensure that guidelines are adhered to and that physical contact should be minimised wherever possible. This will include releasing a statement and placing this plan online.

## **2. Requirements for event organisers**

All event organisers are expected to adhere to the measures outlined in [Working Safely Guidance](#). In addition to these measures, we are encouraging event organisers to review the guidance and where it recommends additional safety measures, please do so. The BFC will be implementing a number of additional safety measures within their venue and at any associated events.

## Risk Assessment Advice

In their risk assessments all event organisers are advised to include details about the following:

- The format that will be used for the event, e.g. film, live-stream catwalk show with no audience, catwalk show with live audience.
- The number of workers per production, including the names and contact details of international staff who have arrived in England as part of the self-isolation exemption.
- The use of facemasks masks for all staff and additional relevant PPE for close contact activities where social distancing cannot be easily achieved. These activities include hair styling, make-up application, and fittings.
- The reduction of contact between people through, for example, keeping activity times as short as possible or through the use of screens and barriers to separate people or the use of back-to-back or side-to-side working for staff.
- All on-schedule events are advised to display a [NHS QR code](#) and management will request all staff and guests to 'check in'. Alongside the NHS QR code, it is best practise for event organisers to keep a detailed list of all staff and guests in attendance for 21 days post event.
- The approach to managing positive cases: this should be in line with Government self-isolation [guidance](#) and we would expect all those that have come in close contact with the individual reporting a positive test to isolate if they have not been double vaccinated.
- Backstage press interviews should be conducted prior to the show, if they take place post show we encourage them to be in a separate, well ventilated area on a one to one

basis.

- The layout of venues, including the following details:
  - Occupancy calculations for fire safety and Covid social distancing/ respectful of individuals personal space. Though there are no legal social distancing restrictions, it is advisable to maintain space where possible.
  - Ventilation systems to improve **fresh air** flow in poorly ventilated spaces, including through the provision of additional mechanical ventilation or opening windows. Where ventilation cannot be improved, the risk assessment should outline the steps that have been taken to reduce the number of people in the space.
  - Backstage layouts, detailing dimensions between fixed fixtures and chairs, tables, clothes rails etc.
  - Implementation of appropriate Covid safety signage.
  - The use of queuing systems or staggered entry and exit, particularly in areas where people congregate at higher densities, such as near bars or toilets and at pass check points.
  - Sanitiser positions, including the number of handwash facilities backstage and front of house.
  - Detailed cleaning schedules that should identify high touch points.

The BFC will be implementing the following additional Covid safety protocols:

- Each day all staff will be expected to take a lateral flow test (LFT) and report their results upon entry to the venue.
- The BFC Covid Officer is responsible for making sure that staff report their LFT results [online](#) or via the NHS COVID-19 App for certification. If a member of staff does not have access to the NHS community testing, they will be required to obtain private testing and provide valid evidence of a Negative test in the last 24 hours. NHS lateral flow tests are available to order [here](#).
- If staff test positive, they must self-isolate in line with [government guidance](#).
- All staff will be required to wear facemasks unless medically exempt.
- All staff must wash or sanitise their hands before and after handling items and clothing.
- **All front of house guests** are required to use the **NHS COVID Pass** to show vaccination details or to separately provide proof of full vaccination status with a UK approved vaccine, or a negative lateral flow test taken within the past 48hrs to gain access to the venue.
- Guests are not required to wear face masks but encouraged to do so whilst in busy indoor settings.

- Any individual displaying cold/ flu-like symptoms regardless of vaccination status or negative Covid-19 test results will not be granted access to the venue (this includes sneezing, coughing, perspiring profusely etc).

#### Reducing Risk to Visitors

- All event organisers must outline to guests that they must not come to the event if they are displaying any symptoms of or have tested positive for Covid-19
- All event organisers must reinforce their Covid protocol during events through the use of signage or staff. Guidance should take into account those who do not speak English as a language or those with protected characteristics, such as people with hearing or vision impairments.
- All event organisers to publish their condition of entry if they are checking vaccination status upon entry to the venue.

#### Managing Facilities

- All events must provide handwashing facilities and hand sanitiser stations, particularly in high-traffic or higher risk areas, such as receptions, lifts and bathroom facilities.
- All events must ensure handwashing facilities or hand sanitiser stations are available near shared facilities, equipment and objects.
- All events must ensure that handwashing and hand sanitiser facilities are checked and refilled regularly.

#### Contact Details

All documents and current information can be found here [British Fashion Council - COVID-19 Updates](#)

Should you require any assistance or advice with your LFW Risk Assessments, please contact [riskassessments@britishfashioncouncil.com](mailto:riskassessments@britishfashioncouncil.com) and a member of the team will assist.